



École James R. Henderson School Council Meeting Minutes

Wednesday, November 19, 2025

6:30-8:30pm

7:04 -

Welcome

- Land acknowledgement - Sara
- Introductions if appropriate – n/a
- Approve minutes from October – motion to approve – Sara, seconded Kimberly, passed

6:45-7:04

Administrators' Reports

- Mme. Brennan
 - Food share is changing – coming soon food will be in every class instead of being delivered, it should make things more accessible.
 - Monday, November 24, 2025, Student census begins, grades 4 through 8, many questions about demographic and belonging, it is confidential, information is sent to data analyst, done to make sure that school is meeting needs of school population, used in a meaningful way, takes about 50 minutes to complete
 - French Fridays – start November 21, 2025, to encourage more French speaking within the school community
 - Lockdown and other drills done this fall, Kingston Police attended and toured the school
 - Acadie Open House coming in February of 2026, stay tuned
 - Outdoor Learning Fund – Charitable Trust valued at \$1500 which was established in 1988, must be spent on outdoor junior and intermediate learning, looking for parental involvement, if parents are interested send Mme. Brennan an email, Kimberly volunteered, others are welcome
 - Thank you to council for supporting the school through Fresh From the Farm, Curriculum Evening Support, Volleyball nets, Movie Night, etc.
- Mme. Rode
 - Curriculum night – 70 families attended, many staff, families took home activities to do with children, Board Trustee attended
 - November 14, 2025, PA day – system-wide learning day, external and internal workshops, focus – sense of belonging and A.I.
 - Belong and believe and Quiet/Arts Club continue to be popular, lots of students are making connections, they have made t-shirts and a mural
 - Coco Bistro fundraiser – same process as last year, begins November 24, 2025, closes December 10, 2025, pick up at school or Coco Bistro
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- Mme. Adamson
 - Cross Country – over 100 students participated, coaches are proud of all students, runners did very well
 - Primary Soccer (gr 1 – 3) jr. students helped with coaching and refereeing
 - Volleyball season is underway
 - Kingston Frontenacs Game, November 19, 2025, kids had a great time, hopefully can happen again, ideal for junior and intermediate classes
 - Mural Committee – school wide art collab with Frontenac Secondary School, students are invited to design a mural concept on an 8x11 piece of white paper, students can submit to their homeroom teacher by November 28th.

- Toevember – school collecting new socks that will be donated to Socks Kingston, community fundraiser that helps people in need in the community, ends on the 28th with a crazy sock day.
- Remembrance Day Assembly – was beautiful and went well
- Week of November 17, 2025, is Kindness Week, students that are caught being kind get a heart, ends with pink shirt day on Friday.
- Spooky Spirit – students participated in various activities and enjoyed a spooky walk through the school halls
- Mme. Mackay -Regrets

7:04-7:15

Chairs' Updates

- Provide an overview of Council related updates or discussions
 - PRO Grant – Funding from the School Board for Parent Engagement Event
 - Board game night, trivia and bingo, the games will remain in the school
 - Date TBD
 - Bylaws & Constitution
 - Motion to pass updated Bylaws & Constitution made by Kimberly, seconded by Sara
 - 19 voted, passed unanimously
 - Documents will be available from the school and from the SAC, and online
 - Timing of Meetings
 - Looking for feedback about the timing of SAC meetings, could move meetings to earlier in the day around 4pm
 - Some people can attend earlier, proposed hybrid option, a.v. equipment could be an issue, will be reviewed
 - Meeting Minutes are going being posted to the school website
 - Childminding would still be offered if meetings went earlier
 - Some parents have after school activities which will impede ability to attend
 - When surveyed parents at the meeting indicated ½ early and ½ late
 - In February we will try an earlier meeting around 3:45 – 4:00 start and will try hybrid

7:15-7:45

Treasurer's Report/Finance Committee

- Income \$1,319.88 from hot lunch
- Report below
- Bingos – in order to get on the waitlist the SAC has to provide bylaws/constitution, what the funds will go to, and a few other paperwork items, the commitment requires 2 volunteers for 2 hour shifts, twice a month, 22 sessions per year, required to do some clean up and customer service duties, shifts may vary, can make \$1200 to \$1400 per shift, very profitable, Mark will submit the paperwork asap, when given shift schedule it is for the year, extra shifts can be picked up, volunteers have to do ½ hour of online training
- Finance Committee – online meeting to discuss a few outstanding items, the committee voted on funding increases for the mural and granted \$300, SAC Admin funding of \$500 (for printer/supplies) was granted, Student funding increase from \$5 to \$6, Learning Commons was granted an additional \$1000, Recess Toys increased by \$1000 – Mark motioned to pass the additional budget items, seconded by Kimberly, 16 for, 2 against – passed
- Members taking on new budget responsibilities: Trees – Allyson, Printer – Sarah

7:45-8:15

Committee/Events Updates

- Hot Lunch - \$1,319 for past month
- Fundraising
 - Budding Artist didn't occur because of timing; we are on the list for next year
 - Frontenacs night – trying to get organized
 - Parents Night Out – aiming to do one in December and one in February, need to schedule with Administrators
 - Fresh From the Farm – \$500 raised, also received some donations, not too labourious
 - Considering summer community yard sale – SAC sells table, refreshments, etc., Leslie is exploring
- Recess Resources (Previously Consumables)
 - No new purchases
 - Exploring tricycle purchase for kinder yard
 - Google doc – kids can vote on recess items, Mark is creating
- Eco Initiatives
 - Landscape company was to come but snow fell, they will come over the next few weeks to have a fall clean up, before the snow come again
 - Natalie would like SAC to consider more recycling/reducing waste at school events, through volunteers and messaging
- Staff Appreciation
 - Going to do a bake donation from school community, to be dropped off on December 15, 2025, and provide coffee/tea
- Movie Night
 - November 27 & 28, 2025, doors open at 530pm, movie begins 6pm
 - Students are voting on which movies this week
 - No pizza, snacks only will be sold, cash
- Spring Fling Potential Date May 28, 2026
- Colour Run Potential Date June 12, 2026

8:15-8:30

Discussion topics from the School Community

- Parent asked if try-outs can be put in the newsletter in addition to the morning announcements
 - Presently not possible, but students could ask their classroom teachers if student missed/didn't hear announcement
 - Admin will take back suggestions to staff members and ask for diligence from teachers to ensure that students are getting information timely from announcements
- Parent Involvement Council – two meetings have occurred already – Mark is PIC Rep - provided an update
 - Board wide looking for volunteers to participate in 2SLGBTQI+ group
 - Junior sports- Board apologized for the misunderstanding
 - Provincial government and School Board Trustees changes were discussed
 - Flag pole – only allowed to fly the Canadian flag on one pole
 - Land acknowledgements – not needing to be a formality or scripted, should be intentional and meaningful (Indigenous Rep will look explore)
 - Before and After School Care continues to be an issue for parents, Board is exploring options
 - Mark explained what PIC is to the council
- EQAO Results still not out, uncertain when they be published

NEXT MEETING – Wednesday, January 28, 2026 @6:30pm

Parent members are always welcome and encouraged to attend.



Treasurer's Report
James R. Henderson School Council
 As of November 19th 2025

Fundraising

Activity	Intent of Fundraising	Income	Expenses	Profit
Mabel's Labels				\$ -
Movie Nights				\$ -
Hot Lunch		\$ 1,319.88		\$ 1,319.88
Spring Fling				\$ -
Total		\$ 1,319.88	\$ -	\$ 1,319.88

Budget (Approved)	Funds Raised- 24/25 Event	Council Contact	Amount	Spent	Remaining
Breakfast Club		Mme Brennan	\$ 2,000.00		\$ 2,000.00
Foodsharing	Mable's Labels/Cobs	Mark	\$ 1,500.00		\$ 1,500.00
\$5 Per Student- STEAM	Spring Fling	Teachers/Mark	\$ 2,760.00		\$ 2,760.00
Colour Run	Spring Fling	Sara	\$ 2,000.00		\$ 2,000.00
Eco Committee	Hot Lunch	Natalie	\$ 1,500.00		\$ 1,500.00
Learning Commons	Hot Lunch	Emily A/Hilary	\$ 2,000.00	\$ 1,013.31	\$ 986.69
Recess Toys	Hot Lunch/Movie Night	Natalya/Mark	\$ 2,000.00		\$ 2,000.00
Sail for Kindergarden Yard	Hot Lunch/Front's Game	Mark	\$ 1,500.00		\$ 1,500.00
Staff Appreciation	Parents Night Out	Allyson	\$ 500.00		\$ 500.00
Trees			\$ 400.00		\$ 400.00
Volleyball Nets		Mark	\$ 1,000.00		\$ 1,000.00

Budget (Pending)	Funds Raised-24/25 Event	Council Contact	Amount	Spent	Remaining
\$1 Per Student- (increase)	Spring Fling	Teachers/Mark	\$ 552.00		\$ 552.00
Learning Commons (increase)		Emily A/Hilary	\$ 1,000.00		\$ 1,000.00
Recess Toys	Hot Lunch/Movie Night	Natalya/Mark	\$ 1,000.00		\$ 1,000.00
Staff Appreciation		Allyson	\$ 500.00		\$ 500.00
Indoor School Mural		Natalie/Kate	\$ 300.00		\$ 300.00
Council Admin (Printer/Supplies)			\$ 500.00		\$ 500.00
Extra			\$ 272.67		\$ 272.67
Total			\$ 21,284.67	\$ 1,013.31	\$ 20,271.36

Notes

Treasurer and Signing Officers to approve up to \$100 overages
 All funds must be spent before the first meeting in the next School Year.
 Requests for additional funds should be sent to the finance committee prior to meetings.