



École James R. Henderson School Council Meeting Agenda

Tuesday, June 16th, 2026

6:30-8:30pm

6:30-6:40

Welcome

- Land acknowledgement - Sara
- Introductions if appropriate – new family was introduced to the SAC
- Approve minutes from May – motion by Kimberly, seconded Hillary, passed.

6:40-7:00

Administrators' Reports

- Mme. Brennan & Mme. Rode
 - Thank you to the council for all their work
 - Volunteer appreciation breakfast on 2026-06-17
 - Staffing Arrangement for September
- English Staff:
- English Kindergarten: Mrs. Lisa Sinclair & Mrs. Melissa Beckett
 - Grade 1/2: Mrs. Jen Lloyd
 - Grade 2/3: Ms. Olivia Cotman (0.92 FTE at Henderson and a one-year term for Shamaila Aslam, who is on mat leave for 26/27)
 - Grade 3/4: Mrs. Catarina LaFrance
 - Grade 4/5: Mr. Joseph Hamilton
 - Grade 5/6: Mr. Greg Morrison
 - Grade 6/7: Ms Jody Patterson
 - Grade 7/8: Ms. Susan Raïke
 - Core French: Mme Sharon Meehan
 - Planning Time: Ms Leslee Bulgin (0.5 FTE at Henderson)

French Staff

- French Kindergarten: Mme Jennifer Belanger & Mme Kristine Garster
- French Kindergarten: Mme Meghan Bruder & Mme Deb Martin
- French Kindergarten: Term 1: Mme Lyric Barkley/Term 2: Mme Tanis Gallupe & Mme Natasha Muller
 - French Kindergarten: Mme Cassandra Ryan & Mme Jennifer Jackson-Grundy
 - Grade 1: Mme Jacqueline Chamberlain
 - Grade 1: Mme Françoise Doherty
 - Grade 1/2: M. Michael Higginson
 - Grade 2: Mme Kelly Sedore
 - Grade 2: Mme Hourî Hassan-Yari
 - Grade 3: Mme Elisabeth Beaulieu
 - Grade 3: Mme Lindsey Blanchette
 - Grade 4: Mme Jessica MacKay
 - Grade 4/5: Mme Gabriella Corben
 - Grade 5: Mme Carly Elliott
 - Grade 5/6: Term 1: Mme Leanne Lieberman/ Term 2: M. Al Claros
 - Grade 5/6: Mme Jennifer Martin

- English to Immersion: Ms. Leslee Bulgin, Ms. Teia Kivistik, Ms. Katie O'Brien, Mrs. Sarah Seiveright
 - EQAO
 - Wrapped up, all grade 3 and 6 students wrote late in May and beginning of June
 - Students seemed to be comfortable with the test and well prepared, so anxiety was reduced
 - Spring Fling – great hit and thanks
 - Kindergarten Registration
 - 47 new JKs coming in – up 5 from last update
 - Sail Update
 - Going well, order placed, and paid for, 6 weeks ago, waiting for the sail to arrive, should be here for September
 - Garden Update
 - Mr. Léger has worked on the school yard planters, planted a variety herbs, perennials, vegetables, etc.
 - Shout out to the garden volunteers and their hard work at the front of the school
 - Mural Update
 - Natalie organized in September, the winning designs were amalgamated and completed by students, completed by students at Frontenac high school
 - TV has moved to the wall near Mme. Brennan's office
- Mme. Adamson - regrets
- Mme. Mackay
 - Running club and road races
 - May 6th LCVI race teacher coaches Gallup, Martin and MacKay organized
 - Track and Field – June 4th regional 67 participants 8 top finishers and one student set a record. 5 students received a medal and moved on
 - Frisbee Season
 - Ultimate Frisbee tournament – June 11th
 - Coaches Barkley and LaFrance
 - Celebration of Dance
 - Grade 1 – 8, twice a week
 - Warm up
 - Go over more challenging steps
 - Dance
 - Pride month
 - June 15 – 19
 - Understanding the flag
 - Presentations to grade 4-8
 - School Kahoot
 - June 22 – 25 Spirit week
 - Monday Hawk Pride Day
 - Tuesday Beach Day
 - Wednesday Rainbow Day
 - Thursday Canada Day
 - Soccer
 - Boys/girls/co-ed undefeated
 - Girls did not allow one goal for the tournament
 - Coaches – Ms. Caldwell, Mr. Morrison, Mr. Leonard, & Ms. Seiveright
 - Nets have helped with fostering soccer skills at the school

- Milkshakes
 - Proceeds go to grade 8 cruise, trip, and decorations
 - Raised enough that the cost of the grade 8 celebration was significantly reduced for families

7:00-7:05

Chairs' Updates

- Provide an overview of Council related updates or discussions (September Elections, Year End Report)
 - Almost done, once complete will send out the final
 - Touch on September elections, there are a few changes in the bylaws and roles of the executive

7:05-7:

Treasurer's Report – See below

- Provide overview, review and approve financial report
- Last day to submit receipts is June 18, 2026
- Several revenues have come in since last meeting
- Spring Fling – first deposit \$10,000, waiting on silent auction, food trucks, and at least \$1000 in expenses outstanding
- Hot Lunch – June remains outstanding
- Spending – Sail for Kindergarten yard
- STEAM funding for teachers continues to come out
- \$200 for U-Haul to carry new bookshelves that were donated from the KFPLibrary
- There are plans to add more shelves to the learning commons – Emily has the plan
- Breakfast club - \$500 remaining was in case there was an increase in supplementing
- Recess toys – spent an addition \$1000 in May will leave a balance in September to start the year off

7:25-7:35

Spring Fling Report

- A success, total revenue has not yet been calculated, initial numbers are \$10,000.00

7:35-7:38

Committee/Events Updates

- Hot Lunch – June 18 is last day
 - Next year – need to think about a successor for Mark
 - Reorganization of staff will be determined by September 14th and by the 21st they are in their new classes, could start hot lunch the week of the 21st
 - Mark will begin the hot lunch process with Subway and Pizza before the first council meeting, then if someone wants to take over the role at election time they will shadow with Mark
- Fundraising – N/A
- Recess Resources (Previously Consumables) – see Treasurers report
- Eco Initiatives – saved money by using volunteers, used approximately 100 bags of mulch, Natalie has saved the tags for future council members, garden bee with volunteers saves a lot and gets work accomplished, they have attended 4 to 5 times, start next year early May volunteers drop in each week, also begin September looking for volunteers when school comes back, movie night was a successful eco-friendly event, will try to do the same for next year's Spring Fling, Mme. MacKay is interested in running an eco club with her students in the 2026-2027 school year.
- Finance – see treasurers report

- Staff Appreciation – final one – thank you Alyson Friday, June 19, 2026, fruit and veggies, sandwiches, and cookies from Bread & Butter
- PIC Rep – N/A

7:38 – 8:00

Discussion topics from the School Community

- Shannon proposed organizing an art fundraiser, she would organize the activities for each, Sara motioned to move the \$500 from breakfast club to art supplies for Shannon Dickie to prepare for the Budding Artist fundraiser, seconded by Kimberly. Sue will email vote out to voting members.
- 2026-06-17 email results of vote – passed
- Natalie asked about planting more trees in the fall – a council member is looking into adding trees
- J. MacKay asked about the removal of shrubs that are looking poor, Natalie believes it is a Facilities required exercise.

Next meeting – September 16, 2026, from 6pm to 8pm.

Parent members are always welcome and encouraged to attend.



Treasurer's Report
James R. Henderson School Council
 As of June 16th 2026

Fundraising

Activity

Mabel's Labels
Movie Nights
Hot Lunch
Parents' Night Out
Spring Fling
Fresh From the Farm
Total

Income	Expenses	Profit
\$ 231.78		\$ 231.78
\$ 522.90	\$ 356.58	\$ 166.32
\$ 9,496.11		\$ 9,496.11
\$ 150.47	\$ 39.27	\$ 111.20
\$ 10,354.10	\$ 5,558.39	\$ 4,795.71
\$ 466.60		\$ 466.60
\$ 21,221.96	\$ 5,954.24	\$ 15,267.72

Budget (Approved)	Funds Raised- 24/25 Event	Council Contact	Amount	Spent	Remaining
\$6 Per Student- STEAM	Spring Fling	Teachers/Mark	\$ 3,312.00	\$ 443.95	\$ 2,868.05
Breakfast Club		Mme Brennan	\$ 2,000.00	\$ 1,500.00	\$ 500.00
Colour Run	Spring Fling	Sara	\$ 2,000.00		\$ 2,000.00
Council Admin (Printer/Supplies)		Sara	\$ 500.00	\$ 338.29	\$ 161.71
Eco Committee	Hot Lunch	Natalie	\$ 1,500.00	\$ 276.08	\$ 1,223.92
Foodsharing	Mabel's Labels/Cobs	Mark	\$ 1,500.00	\$ 1,500.00	\$ -
Indoor School Mural		Natalie/Kate	\$ 300.00		\$ 300.00
Learning Commons	Hot Lunch	Emily A/Hilary	\$ 3,200.00	\$ 3,051.89	\$ 148.11
Recess Toys	Hot Lunch/Movie Night	Natalya/Mark	\$ 3,000.00	\$ 694.59	\$ 2,305.41
Sail for Kindergarden Yard	Hot Lunch/Front's Game	Mark	\$ 1,500.00	\$ 1,500.00	\$ -
Staff Appreciation		Allyson	\$ 1,000.00	\$ 538.89	\$ 461.11
Trees		Allyson	\$ 400.00		\$ 400.00
Volleyball Nets		Mark	\$ 1,000.00	\$ 958.78	\$ 41.22
Extra			\$ 72.67		\$ 72.67
Total			\$ 21,284.67	\$ 10,802.47	\$ 10,482.20

Notes

Treasurer and Signing Officers to approve up to \$100 overages
 All funds must be spent before the first meeting in the next School Year.
 Requests for additional funds should be sent to the finance committee prior to meetings.